

# Addressing Workgroup Meeting Minutes

December 6<sup>th</sup>, 2012

## Present:

Mindy Cochran, Flathead County GIS  
Nathan Holm, Flathead County GIS  
Doug Conners, City of Kalispell  
Necile Lorang, City of Whitefish  
Jason Singleton, OES-GIS

## Agenda:

### Old Business:

- **Columbia Falls / Flathead County Address Audit**

Mindy did touch base with Susan Nicosia (City of Columbia Falls) per Barb's suggestion last meeting. The last report from the city was as of Sept 20<sup>th</sup>, 2012, at which point they were still working on updating their GIS data and said they will send it to the county when it's complete.

### New Business:

- **Pending Readdressing Project in Flathead County**

- Reminder that Flathead County only names roads during summer months so that the Road Department doesn't have to install road signs in frozen ground.
- West Reserve Drive – Necile inquired about the dates for this being effective. I have since inquired with Stelling Engineers for an update, and they say there is still no funding. It could be anytime between this spring and five years out.
- Ptarmigan Village – Nate reported on this problem area where the roads and addresses do not match the subdivision plat. Jason explained that they got CenturyLink to push through the "Location" field to the 911 center, to help the dispatchers identify the building names for areas such as these. This is a band-aid for the time being. GIS would like to work with the owners to have them formally adopt the road names and addresses that are already in use out there. There was discussion that the County's addressing resolution requires a 100% vote of landowners for this to happen, and doubted the likelihood of getting 100% response to make this happen. GIS plans to check with the county attorney to see if they can work with the HOA as a representative for all the landowners. There was discussion over leaving the addresses for the buildings. As long as in the end there is a 1:1 match for the CenturyLink database and the GIS data, public safety would be enhanced.
- Doug asked if we could look at the location field in the CenturyLink database for 310 Sunnyview Ln. Similar to Ptarmigan Village (3000 Big Mtn Rd), there are multiple buildings at this address (this is the hospital). Jason pulled up the entry, and only a couple of the records had the location column filled out. He stated that Roger, the new 911 director, may allow him to work with the hospital to improve this data for this area. He explained that Roger is a proponent of starting to work with the public for projects such as this. Roger approved the idea from the last addressing meeting to do a mailing

to the CenturyLink customers where we do not have a GIS address for, asking them to identify the parcel they are on.

- Nate also made mention that there is another pending project, Carver's Bay (which is partially in the Whitefish city limits, partially unincorporated), where the addresses aren't using the road names they access off of. The county and the city would like to work together to clean up this area. The county tackled an area similar to this last summer, Marco Bay Rd, which was a big ordeal but did finally get completed.
- Necile asked if we could also pull up Lion Mountain Rd – the road signs in this area don't match what's platted. This area also is partially in the Whitefish city limits, partially unincorporated. Necile would like to work with the county to clean this area up.
- Jason asked Necile if there was an update to the area by Walgreens in Whitefish where the state installed its own road sign. He thought we could use the alias field in the CAD to accommodate the duplicate road name.

- **Created Address Workgroup Webpage:** [http://flathead.mt.gov/gis/Address\\_Workgroup.php](http://flathead.mt.gov/gis/Address_Workgroup.php)

- 911 Flow Chart
- Agendas
- Meeting Minutes

- **Other**

- There was discussion on the Department of Revenue data, the MT Cadastral website, and the Access databases the state is providing, and the ORION database. Doug stated ORION had multiple entries for MARGENSER, which should have been MERGANSER. He notified the DOR and Holly made the correction in ORION. He is not sure how often the MT Cadastral website is updated from ORION, however. (Note: I checked into this a little further after the meeting. I found that they are no longer providing the CAMA access databases. They are providing the SQL ORION database, which are updated nightly. The CAMA website is updated monthly).
- Jason asked if he should continue to notify GIS (Ron) when he comes across areas on the aerial photography that have more structures than we show GIS addresses for. Nate and Mindy agreed yes, and Nate asked that Jason cc him on the emails too. We can / do have Ron field check these areas to try to determine an address. If there is no number posted on the house, Mindy stated the county can mail a letter to the landowner citing the address resolution requirements for having their address number posted. The "teeth" behind this is the potential lack of emergency response if their address number is not known.
- Doug mentioned that Keith Haskins is moving to a civil engineer position within the city, and a new person will be hired to replace Keith. Doug is the contact person for addressing in the meantime.

- **Meeting Adjourned**